

## PERSONNEL COMMITTEE

(Committee Rooms 1/2 - Port Talbot Civic Centre)

**Members Present:**

**4 April 2016**

**Chairperson:** Councillor A.N.Woolcock

**Councillors:** Mrs.J.Dudley, Mrs.L.H.James, E.V.Latham,  
Ms.C.Morgans, S.Rahaman and P.A.Rees

**Non Voting Member:** Councillors P.D.Richards, J.Rogers and  
A.J.Taylor

**Officers In Attendance** Mrs.S.Rees, Mrs D.Hopkins, Mrs.A.Thomas,  
A.Jarrett, A.Collins, G.Evans and Miss.C.Davies

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1. **CREATION OF NEW POST WITHIN THE REGENERATION & ECONOMIC DEVELOPMENT TEAM**

Members were asked to seek approval to establish a 37 hour, Business Development Officer Post within the Regeneration & Economic Development team

It was proposed to create the post as a 3 year fixed term contract commencing 1st June 2016 until 31st May 2019. The post holder will report to the Business Development Coordinator for the duration of the contract. The post had been graded at Grade 8 under the Council's Job Evaluation Scheme (JEID 3626).

RESOLVED: that the establishment of a Business Development Officer post at a Grade 8, 37 hours per week, within the Regeneration and Economic Development Team, be approved.

2. **TO ESTABLISH AN ADDITIONAL INDEPENDENT REVIEWING OFFICER POST IN THE CONFERENCE AND REVIEW TEAM.**

The purpose of this report is for members to approve the establishment of an Independent Reviewing Officer post, Grade 10, 37 hours per week within the Conference and Review Service.

**RESOLVED:** that the establishment of an Independent Reviewing Officer post, Grade 10, 37 hours per week within the Conference and Review Service be approved.

3. **APPOINTMENT OF ONE ADDITIONAL SOCIAL WORKER IN THE LLANGATWG COMMUNITY CHILDREN'S TEAM**

Members were asked to seek approval to establish an additional Social Worker post in the Llangatwg Community Children's Team.

This extra post would substantially reduce on-going agency costs and provide long term stability for the Team.

**RESOLVED:** that the establishment of one additional Social Worker post in the Llangatwg Community Children's Team, as detailed in the circulated report, be approved.

4. **LOCAL GOVERNMENT PAY 2016 - UPDATE**

Members were updated in relation to the national pay negotiations for Local Government Services Pay 2016. An update from the National Employers in relation to the 'Green Book' national pay negotiations was distributed to the members at the committee. It was noted that the document be circulated to all members for information.

Members noted that the three trade unions (GMB, Unison and Unite) have not yet reached a joint agreement on the next steps; however, the national employers are maintaining that the offer made was a final offer and cannot be improved upon. It was highlighted that the national trade union side is due to meet this week.

**RESOLVED:** that the report be noted

5. **ACCESS TO MEETINGS**

**RESOLVED:** that pursuant to Section 100A(4) and (5) of the Local Government Act 1972, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 12, 13 & 15 of Part 4 of Schedule 12A to the above Act.

6. **WESTERN BAY AREA PLANNING BOARD REGIONAL SUBSTANCE MISUSE SUPPORT TEAM**

The purpose of this report is for members to approve a revised structure for the Western Bay Area Planning Board's Regional Substance Misuse Support Team.

**RESOLVED:** that the revised structure for the Western Bay Area Planning Board's Regional Substance Misuse Support Team, be approved, as follows:-

- Delete 1 x Programme Development and Locality Engagement Officer post (1.0 fte Grade 9)
- Delete 1 x Contracts and Performance Officer post (1.0fte Grade 6)
- Delete 1 x Administration and Clerical Officer post (1.0fte Grade 3)
- Create 1 x APB Commissioning and Development Manager post (1.0fte Grade 11) (JE ID )
- Create 1 x Contract Monitoring and Performance Officer (1.0 fte Grade 8). (JE ID 3545 )

- Create 1 x APB Business Support & Case Review Co-ordinator post (1.0fte Grade 4). (JE ID 3430 )

7. **HOUSING SERVICES RE-STRUCTURE**

Members were asked to seek approval for proposed staffing establishment changes in the Council's Housing Services.

**RESOLVED:** that the Housing Options and Housing Renewal & Adaptation Services staffing establishment changes outlined in the private circulated report, be approved.

8. **URGENCY ACTION - 0413 - THE TRANSFER OF DOMESTIC/CLEANING PROVISION AT HILLSIDE SECURE CHILDREN'S MOVE TO ENVIRONMENT DEPARTMENT, FACILITIES MANAGEMENT**

**RESOLVED:** that the following urgency decision taken by the Director of Social Services Health and Housing, in consultation with the requisite Members, be noted.

Officer Urgency Action No. 0413 dated the 8 March 2016.

**CHAIRPERSON**